



Dave Heineman
Governor

STATE OF NEBRASKA

DEPARTMENT OF ADMINISTRATIVE SERVICES
Carlos Castillo, Jr.
Director

MEMORANDUM

DATE: February 8, 2010

TO: ARRA Distribution List
Attention All Agencies, Boards and Commissions in receipt of ARRA Funds
Attention State Finance Officers in receipt of ARRA Funds

FROM: Gerry A. Oligmueller, State Budget Administrator

SUBJECT: Section 1512 Report Continuous QA Process February 2nd to March 15th, 2010

On Saturday, January 30, 2010, www.Recovery.gov was updated for the second reporting period of data contained in the reports required by Section 1512 of the American Reinvestment and Recovery Act (ARRA).

www.FederalReporting.gov now contains instructions for a continuous QA (quality assurance) process beginning February 2nd and ending March 15th. These instructions are listed on page 2 of this memorandum.

Please utilize this time period to ensure that your Section 1512 reports are correct in all aspects. Please respond to any federal agency comments that may be issued to you during this timeframe. This is the time to review your Section 1512 report documentation, apply and evaluate your internal controls processes and internal control documentation. This review time must be used to make sure that ARRA funds are spent with an unprecedented level of transparency and accountability.

If you update your Section 1512 reports on FederalReporting.gov, also upload the 1512 Excel spreadsheet to StateReporting.Nebraska.gov. Contact your State Budget Division assigned Budget Analyst to activate your StateReporting.Nebraska.gov user id.

Thank you for your continued efforts to ensure the transparency and accountability for the Recovery Act funding.

FederalReporting.gov Instructions:

From February 2, 2010 to March 15, FederalReporting.gov will be available to recipients and federal agencies to perform Quality Assurance (QA) checks and to correct errors identified during the QA activities.

The Continuous QA process works as follows:

On February 2, 2010, all recipients' reports submitted in January will be unlocked and available for recipients and federal agencies for QA. Recipients will also be able to correct their reports.

Federal agencies can identify errors in recipients' reports and add comments addressing those errors.

FederalReporting.gov will notify the recipient of the federal agency's comments. Recipients are also encouraged to conduct their own QA to identify errors.

Recipients can correct errors using the existing FederalReporting.gov processes. FederalReporting.gov will notify the federal agencies when corrections are made.

The updated data will be posted to Recovery.gov every other Wednesday, beginning February 10, 2010. The data posted to Recovery.gov will be a data set as of 11:59 P.M. E.S.T. Monday of the posting week. Federal agencies and the Office of Management and Budget will have Tuesday to identify any problem records – for example, extremely large increases in job numbers or inaccurate changes to award amounts.

The final data set for this reporting period will be published on Recovery.gov on Wednesday, March 17, 2010.